**应用文**

**专题1 邀请信**

【话题导入】

中华民族历史悠久，传统节日种类繁多,内容丰富多彩,很多外国友人对此非常感兴趣,因此我们应该积极弘扬我国传统文化，让世界上更多的人了解中国文化。

【写作指导】

邀请信常考话题涉及兴趣爱好。邀请朋友一起参加某种活动是高考写作中一种常见的考查内容,邀请信分为发出的邀请信和写信谢绝别人的邀请

* 写作步骤

第一步:简要说明活动,并邀请对方

第二步:介绍活动具体内容,并说明受邀人加的理由

第三步:期待对方接受邀请,并表示感谢

* 增色语料

精彩句型：

1. The Chinese Spring Festival falls on the first day of the Chinese lunar calendar.

2. ... originates from..., dating back to ...

3. ...is celebrated... according to the Chinese lunar calendar.

4. On that day people usually go back home to have family reunion, enjoying a large meal with their family.

5. People will decorate their homes with red paper cuttings. Themes of the cuttings are luck, good fortune, longevity and prosperity.

6. Moreover, people will put up couplets and set off fireworks to celebrate the New Year.

* 范文赏析

假定你是李华,本周末你们班将举行冬至庆祝活动。请你写信邀请你们的外教Brown先生参加该活动,内容包括:

1．活动举行的时间和地点;2．活动内容:包水饺、吟诵诗歌等。

注意:1.词数100左右;

2.可以适当增加细节，以使行文文连贯。

参考词汇:冬至winter solstice

**任务分析：**本写作要求写封信邀请外教参加冬至庆祝活动。可先开门见山地说明写信的目的以及举办活动的具体时间和地点；然后详细介绍活动的内容;最后可再次真诚地发出邀请或表达自己的期望。

**补句成文：** 请根据汉语提示使用恰当的单词、短语或句子补全下面范文中所缺的内容，补全后请通读全文并建议记诵。

Dear Mr Brown,

I'm writing to invite you to attend the winter solstice party 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(将在我们班教室举行) this Saturday. The winter solstice is one of the Twenty-four Solar Terms and it is called *Dongzhi* in Chinese. 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(作为中国人的重要传统节日之一), it dates back over 2,000 years. On that day, in China 3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(这是一项传统习俗) people will celebrate this festival by eating dumplings. Therefore, at the party,we will make dumplings together and afterwards, 4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(每个人将分享一些关于冬天的诗歌). I believe you will have a good time with us.

Looking forward to your reply.

Yours,

Li Hua

答案：1. to be held in our classroom 2. As one of the important Chinese traditional festivals

3. it is a traditional custom that 4. everyone will share some poems about winter

【且学且练】

假定你是李华,你校将举办音乐节。请写封邮件请你的英国朋友Allen参加、内容包括:

1、时间:2、活动安排;3,欢迎他表演节目。

注意:1、词数100左右;2,可以适当增加细节,以使行文连贯。

Dear Allen,

How is everything going? Our school will hold a music festival next Sunday morning in the school hall. And I' m writing to invite you to join us.

The opening ceremony will start at 9: 00 am, and the schoolmaster will deliver a speech. Then there will be various fantastic performances played by talented students. You are definitely welcome to show up on stage, which will add color and fun to our festival.

Looking forward to your early reply.

Best wishes.

Yours,

Li Hua